



## ***ChaverWeb is coming!***

### **MVHC's online congregational database.**

Please watch your inbox for a notice about signing up for ChaverWeb, the online version of our congregational database. The email will be sent to BOTH adults of each household (if we have your current e-mail addresses). It will provide you with the following information:

- the website address for your ChaverWeb account
- a temporary password to access the system

Once you have signed on to the system, you'll be prompted to change your password to one that you can store and remember.

### ***What is the purpose of this new system?***

ChaverWeb's online access will allow you to see all of your demographic information and allow you to update it. This includes your addresses, cell phone, and email records for both home and work. You can access all of the information for any member of your household. In addition, you can review and update your yahrzeit records. You will also be able to RSVP and pay for Hebrew Center events such as our Passover Seder!

### ***Online payment of MVHC invoices***

One of the other features of ChaverWeb is payment of MVHC obligations by credit card. You can enter your card information and indicate which obligations you are paying. This is especially timely when we approach the end of the calendar year and we look to maximize our tax deductions for 2015. We will be accepting MasterCard, Visa, AmExp and Discover credit cards. The instructions that come with the email will make all of this **very simple**. Once you log into the system, you will have access at all times.

### ***Will I continue to receive my monthly Statement?***

You will continue to receive your monthly statement as usual. It will reflect open balances. Starting with the April 2015 statement, any items that are paid by credit card will be reflected in the paper statement that you will receive. With online access you can view your current statement at any time and make payments against it so an updated view of your statement is always available to you.

### ***How secure is this system?***

The ChaverWeb site is a secure site hosted by our Chaverware database vendor. Each household account ID will be unique to each family. All demographic changes and payments that are done on-line get reviewed and approved by our Office Manager or Database Administrator.

As we continue to use the online access, we will be adding more features and will advise you as those become available. Please be on the lookout for the email and plan to sign up as soon as your credentials arrive. Once you have started using the system, if you have questions about accessing the system or demographic changes, or for questions about your statement or credit card payments, please contact Max at [office@mvhc.us](mailto:office@mvhc.us)